## Prescription Activation using MHS Genesis Patient Portal

460th Medical Group Pharmacy



\*\*Scanning this QR Code will take you to the MHS Genesis Patient Portal Home Page\*\*

FOR ALL MHS GENESIS PORTAL TECHNICAL ASSISTANCE, PLEASE CALL **1-800-368-3665** or use the FAQ link on the portal log-in page. The MHS-Genesis Patient Portal is designed as a means of communication for patients to ask questions or request prescription refills.

All electronically sent prescriptions will be automatically processed.

Hard copy prescriptions can be dropped off in the pharmacy drop box.

<u>All new prescriptions</u> will be ready for pick-up <u>2 duty days after 1400</u> if covered under the Tricare benefit.

Please continue to use our telephone automated system at 720-615-2857, Option 1, to submit REFILLS.

<u>All refills</u> called through the automated line will be ready for pick-up in <u>4 duty</u> <u>days after 1200.</u> Buckley Space Force Base Pharmacy Services



## Hours of Operation & Closures

Call (720) 615-2857 or follow us on https://buckley.tricare.mil/ Health-Services/Pharmacy

For snow delays or closures Call (720) 847-7669

This version is current as of 8 Jan 25

## COMMUNICATE WITH THE PHARMACY VIA THE MHS GENESIS PHARMACY PATIENT PORTAL

1. Go to https:// patientportal.mhsgenesis.health.mil/.

2. Login using either your DS Logon or CAC Authentication.

3. From the main menu, choose "Messaging"

	Inbox
GENESIS	Send a message
	🖻 No messages received
<ul> <li>Dashboard</li> </ul>	
E Health Record	×
⊠ Messaging /	^
🖻 Inbox	
💩 Sent	
Trash	
Appointments and e-Visits	×
Lat View Patient Information/PCM	
G Health Library	

4. From the messaging menu, click the blue button option to "Send a message."

5. In the "To" line, search for "Buckley Pharmacy"

< New Message	
* Indicates a required field.	
This message is sent on behalf of	
Howard, Bradley W	~
* To	
USAF Academy Pharmacy 🗙	•
Select a recipient	
* Subject	
Atorvastatin Calcium 40 mg Activation	
Attachments Maximum file size is 25 MB	
Choose File No file chosen	
Add another attachment	
Message	
Medication activation for 40 mg Atorvastatin Calcium 40 mg.	
	1
Send Cancel	

6. In the "Subject" line, identify whether this is a "New Prescription Activation" OR a "General Question"

 In the "Message" block, please provide the name(s) of the medication, corresponding dosage(s), prescription number(s), and drug allergies. \*\*PLEASE NOTE: If you are messaging on behalf of someone else, please include their full name, DOB, DOD ID#, and any medication allergies\*\*
 If this information is not included, the pharmacy may not be able to process your request.

8. Please provide a current cell phone
 number along with the name of your wireless
 carrier in order to receive an automated text
 message once your prescription is ready for
 pick-up.
 Starting 1 October 2023: text message
 notifications are for all prescriptions.
 \*\*text message rates may apply: check with your
 carrier for questions\*\*

9. No attachment is required, but if you are unable to transcribe the info from your bottle effectively in the subject/message line, patients may send a picture of the medication bottle.

10. Click the blue "Send" button.

11. Within one business day, you will receive a return message from the Pharmacy.